User Manual for Online System for Approval of Mobile Tower

Department of Information Technology & Electronics, Government of West Bengal

GOVERNMENT OF WEST BENGAL

Online system for 'Approval for Mobile Tower'



Approval for Mobile Tower

Online application submission along with online uploading of documents

The details for How to fill the application may be seen in YouTube Video, URL:

https://www.youtube.com/watch?v=O7m87slVrFs

Screenshots below

Log on to https://anumati.itewb.gov.in/

and click on <u>'Login Panel '</u> button



Enter Username and password also choose role as applicant and click on login.





Applicants will be directed to the user dashboard. Refer to the screenshot below

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The I PDF No a the I	NOC from the property owner for the installation, laying and/ or maintenance of the telegraph infrastructure. (File format: bjection Certificate / Consent letter from building owner/ entities having rooftop rights in case of a roof-based tower or from andowner in case of a ground-based tower (if applicable)	Guidelines to fill the Form Checklist District Level Committee Helpline	
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• The • Heig	be long the definition of the tower post or other above-ground including the specification of foundation ht of the tower along with its elevation and capacity of tower or antenna prescribed by DoT		
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Click on <u>'Submit New Application'</u> to get the desired service



Applicants will be redirected to the common application form with the necessary details required for the application, Fill the required fields as below. Please Refer to the screenshots

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	About • Services • How to Apply • Acts & Notifications Contact Us • Form-II NOC Download Third	rd Party Verification ARPA 🔹 👩 🈏 🛅 🖪	
	Submit New Application submit new application to obtain NOC for implementing the Underground and Overground Telecom infrastructur	ire.	ppp
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	Common Application Form (CAF) Please fill up the Common Application Form (CAF) below along with all mandatory documents uploads for seekin Infrastructure NOC. Common Applicant / Licensee Name of Applicant / Licensee* Tarak Pvt. Ltd.	Related Pages View All Applications Submit New Application Guidelines to fill the Form Checklist District Level Committee Helpline	
	Common Application Form (CAF) Please fill up the Common Application Form (CAF) below along with all mandatory documents uploads for seekin infrastructure NOC. Details of the Applicant / Licensee Name of Applicant / Licensee Complete Registered Postal Address with PIN*	Related Pages View All Applications Submit New Application Guidelines to fill the Form Checklist District Level Committee Helpline	
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Continuation of the common application form:

Com	mon Application Fo	orm (CAF)				Related Pages	
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Name of A	oplicant / Licensee *	e				Checklist	
Tarak Pvt.	Ltd.					District Level Committee Helpline	
Complete F Godrej W	Complete Registered Fostal Address with FIN * Godrej Waterside, Tower-1, 8th Floor, Unit-801, Plot No-5, Block-DP, Sec-V, Salt Lake City, Kolkata-700091				þ		
Mobile No. 82406278	• 02		Alternate Mobile No. 9985088990				
Email ID * tarak.nltr	9wb.gov.in		Landline No. 3324342625				
🗌 Renewa		Old NOC Number		Old NOC Expiry Date dd-mm-yyyy			
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Application	Type * on of Tower (Telecom/Mobile)	Laying of OFC	Infrastructure Type *	Overground			
Specific N	ame & Nature of Work *		Application Type *		÷		

Continuation of the common application form:

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	Specific Name & Nature of Work *	Complete Site Address *	Checklist	
	Laskarhati RTT site	Debasish Mondal Vill-Kanagarh, PO-Bandel, PS-Chinsurah, Hooghly, 712123 Ph: 9836329439	District Level Committee Helpline	
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	Area of Land or Roof-top *	Application Type *		
	2.8 Sq. Mt.	RFT		
	Details of the Property	Property Region Type *		
	Private Property Public Property	Rural Urban		
	District * North 24 Parganas	Block * Rajarhat (CDB)	·	
	Police Station * CRajarhat			
	Consent given by Land/Building owner? (Mandatory for private O Yes O No	property only)		
	Name and Address of the Owner of the Land or Building with	Contact No. *		

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	Consent given by Land/Building owner? (Mandate	ory for private pro	operty only)					
	O Yes 🔘 No			Related Pages				
	Name and Address of the Owner of the Land or Building	with Contact No. *			View All Applications			
	Kedar Rai S/O-Samshardhoj Rai, Thakur Panchar	nd Road,Esabela	School,Word No 42,Jalpaiguri,734008		Submit New Application			
					Guidelines to fill the Form			
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				li	District Level Committee Helpline			
	unaracter Limit: 600. Character Left: 501							
	Land Owner Contact No.*							
	9851585150							
	蠡 Other Information							
	Entire time Duration for execution of the work *		Entire restoration work to be completed within [Acco telecom guidelines Para 6.(b)(3)(iv)] *	rding to				
	45	Days	52	Days				
	Specific measures taken to mitigate Public Inconvenien All required measures have been taken to mitig Inconvenience	e * ate Public	Any other relevant matter (in the opinion of the Licensee) \mathbf{NA}					
	Character Limit: 600. Character Left: 530	h	Character Limit: 600. Character Left: 598					
			If you have any other relevant matter to disclose, connected relative to the work proposed to be undertaken, mention that	with or t above.				
	Approximate amount of money (in INR) to be spe erstwhile state •	nt by the applica	nt for the restoration work to bring back the work-site to	o its				
	Approximate amount of money (in INR) to be spent by t 2000nile state*	he applicant for the	restoration work to bring back the work-site to its					
								Chaur

Continuation of the common application form:

Continuation of the common application form: Attached the documents

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	Upload Documents			Related Pages		
	Applicant / Licensee's License / Registrati	ion Certificate granted by	Central Govt.		View All Applications	
	sample 2020-12-30t1156470000-249	2.pdf			Submit New Application	
	NOC given by the Land / Building Owner	•	Guidelines to fill the Form			
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	Allowed File Types: .pdf				District Level Committee Helpline	
	Signed Deed with Land / Building Owner					
	Choose File IN-3123319_Lat Long.pd	lf				
	Allowed File Types: .pdf					
	Location Map from any publicly available	source (Scale 1:1000) sho	wing the site with it's Latitude 8	k Longitude *		
	Choose File IN-3123319_Lat Long.pd	lf				
	Allowed File Types: .pdf, .jpgpng					
	21.784083 Latitude* 87.778383 Longitude					
	The detailed technical design and drawin foundation *	g of tower / post or othe	above ground infrastructure inc	cluding the specification of		
	Choose File IN-3123319_Drawing.pd	If				
	Allowed File Types: .pdf, .jpgpng					
	Underwriting to take care of any loss or in applicant shall take special precaution for there from) [Should be givin in company	njury due to accident cau r fire safety, lightning and letterhead with seal and s	sed by the tower (including a de he shall be solely responsible fo ignature] *	claration to the effect that the or any civil or criminal case arising		
	Choose File IN-3123319_LL NOC.pdf	F.				
	Allowed File Types: .pdf					
	For Forest / Protected Areas, the copy of	NQC from State Environm	nent & Forest Department (if app	olicable)		
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	Allowed File Types: .pdf					
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Continuation of the common application form: Attached the documents

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	Allowed File Types: .pdf	Related Pages	
	Signed project report with details of installation of all items / machineries / fitting with description of all dimensions / length / height /	View All Applications	
	wt. / voi. technical specification with technical vetting from competent authority *	Submit New Application	
	Choose Files IN-3123319_Drawing.pdf	Guidelines to fill the Form	
	You can attach multiple files. Allowed File Types: .pdf	Checklist	
	Structural Stability Certificate / STR [for RTT/GBT]*	District Level Committee Helpline	
	Choose File IN-3123319_SACFApdf		
	Allowed File Types: .pdf		
	Signed MQC, issued by the Fire & Emergency Department (in case of high rise buildings where fire clearance is mandatory)		
	Choose File IN-3123319_Lat Long.pdf		
	Allowed File Types: .pdf		
	SACFA Clearance Certificate / SACFA application for the said location submitted to WPC wing of DoT with Registration Number as WPC acknowledgement *		
	Choose File IN-3123319_SACFApdf		
	Allowed File Types: .pdf		
	Acknowledgement receipt issued by TERM Cell on the basis of the self-certificate submitted by Licensee in respect of Mobile / Base Transceiver Station (BTS) establishing / certifying that all General Public Areas around the tower shall be within safe Electro Magnetic Radiation (DRK) exposure limit as per peak measurement after the antennas stars radiating		
	Choose File IN-3123319_Lat Long.pdf		
	Allowed File Types: .pdf		
	Adequate bank guarantee (for OFC) / Owner's consent letter (for BTS) to indemnify the restoration work, Self-assessed and self- certified by the applicant. •		
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Once uploaded, all <u>'Document successfully iploaded</u>, applicant needs to click on <u>the</u> <u>Declaration checkbox</u> on the bottom left of the application page before proceeding to <u>'Submit' button</u>, as mentioned in the preceding screenshots below

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	Acknowledgement receipt issued by TERM Cell on the basis of the self-certificate submitted by Lice	nsee in respect of Mobile / Base	View All Applications	
	Radiation (EMR) exposure limit as per peak measurement after the antennas stars radiating	ii be within sale Electro Magnetic	Submit New Application	
	Choose File IN-3123319_Lat Long.pdf		Guidelines to fill the Form	
	Allowed File Types: .pdf		Checklist	
	Adequate bank guarantee (for OFC) / Owner's consent letter (for BTS) to indemnify the restoration certified by the applicant. *	work, Self-assessed and self-	District Level Committee Helpline	
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	You can attach multiple files. Allowed File Types: .pdf, .jpg			
	Any Other Documents			
	Choose Files No file chosen			
	You can attach multiple files. Allowed File Types: .pdf, .jpg			
	certify that the upromation I am about to provide is true and computer to not east of my knowled declaration statement is subject to review and weightation and my such information is found to be for may be initiated against me and/or the company I am representing which may lead to termination competent authority along with cancellation of my application ab-initio. I furthermore declare the the vencily of information provided hereinbefore lies on me and the company that I represent.	age. I am aware that this set ilse, adequate legal proceedings n of telecom license issued by it onus of responsibility to prove		
	Submit Application & Make Payment	Reset		
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	Best viewed on latest Chrome 85+ / Firefox 81+ / Edge 85+. This is the efficial Web Portal of Right of Way - 1 R Electronics Department. West Bengal. Content on this Web Portal is published and managed by IT & Electronics Department. West Bengal.	Designe	d & Developed by SNLTR	
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Once done, applicant needs to go to the user dashboard and check the status that the application is submitted successfully. Now click the CAF for payment.

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	Take a look at all the applications you have submitted via this portal. Here you will find the list of all applications that has been submitted by your in the RoW portal along with the CAF reference number, application type and application status. If you are looking for any specific application, you can also search by CAF reference no.	
	Search your Applications by CAF no. Checklist CAF Reference No. Enter CAF Reference No. Search Application NOC Download	
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	Disclaimer Terms & Conditions Privacy Policy Copyright Policy Best viewed on latest Chrome 85 + / Firefox 81 + / Edge 85 +. This is the difficult Web Portal is Polyd of Way - If & Electronics Department, West Bengal. Content on this Web Portal is published and managed by IT & Bectronics Department, West Bengal.	
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Online Payment

Payment confirmation window will appear, Click on the <u>'Pay Now'</u> option.

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		Related Pages	
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	declaration statement is subject to review and verification and if such information is found to be false, adequate legal proceedings may be initiated against me and/or the company Lam representing which may lead to termination of telecom license issued by	Submit New Application	
	competent authority along with cancellation of my application ab-initio. I furthermore declare that onus of responsibility to prove	Guidelines to fill the Form	
	the veracity of information provided hereinbefore lies on me and the company that I represent."	Chacklist	
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After successful payment it will automatic redirected to Our Anumati Portal.



Tracking of Status

After processing the application by authorities, applicant needs to go to the user dashboard and 'View all application for <u>Status check'</u>



Download of the final certificate

Click the download for NOC Issued status to download the certificate



NOC Issued gets downloaded on clicking the download link



Procedure at Department Level for Issue NOC:

Details for How to NOC is issued by department may be seen in YouTube Video, URL:

https://www.youtube.com/watch?v=2e-R0K1T8EY

Third Party Verification

Third Party verification :

Log on to https://anumati.itewb.gov.in/



Go to EoDB Menu and Click Third Party Verification tab.



Click on Third Party Verification

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Enter the CAF no for concerned Certificate (e.g. CAF no. 1689959033570928) & click on Submit

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Thus, the State has implemented an online system and ensured that the following features are part of the online system without the requirement of physical visit to the department

- i. Submission of application
- ii. Payment of application fee
- iii. Track status of application
- iv. Download the final signed certificate
- v. Third party verification

available on the web site <u>https://anumati.itewb.gov.in</u> for Mobile Tower Approval